



## RECOMMENDED CHANGES TO THE CONSTITUTION OF LINLITHGOW BURGH TRUST

If the proposed merger with the Linlithgow Community Magazine SCIO is approved, a number of changes are required to the Linlithgow Burgh Trust Constitution.

Some additional changes are also proposed. The current Constitution is available on the Linlithgow Burgh Trust website.

The following table lists the proposed changes and the reasons for proposing them. The changes are proposed en bloc, but can be decided on a clause by clause basis, if they are not adopted in one resolution.

Old Clause No.	New Clause No.	Proposed Change	Reason for Change
Contents list	Contents list	Delete the word 'general' before the words 'Structure' and 'Duties'	The use of the word 'general' in both cases is superfluous
4	4	Add the words 'culture' and 'education' after 'heritage' and 'citizenship' respectively	To incorporate relevant wording from the existing constitution of the Linlithgow Community Magazine SCIO
-	4.5	Add new clause: 'To undertake, on a not-for-profit basis, the publication of at least eight issues of the community 'Black Bitch' magazine per calendar year at approximately six-weekly intervals, promoting, encouraging and inspiring community involvement across all ages, abilities and activities (including the involvement of schools), encouraging the development of greater mutual knowledge and understanding of the different components of the community to the benefit of all, and promoting the interests of voluntary initiatives and local businesses to the benefit of the local community and economy.'	To incorporate relevant wording from the existing constitution of the Linlithgow Community Magazine SCIO
4.5	4.6	Add the words 'local businesses' after the word 'volunteers'	To incorporate relevant wording from the existing constitution of the Linlithgow Community Magazine SCIO

Old Clause No.	New Clause No.	Proposed Change	Reason for Change
12	12	Delete and substitute with: 'All current members, life members and volunteers of Linlithgow Burgh Trust, and all current members and volunteers of the Linlithgow Community Magazine SCIO shall be Members, without being required to re-apply for membership.'	To update and to replace redundant wording referring to the original incorporation of Linlithgow Burgh Trust.
13	13	Delete references to Life Members and to the original incorporation of Linlithgow Burgh Trust, so that this clause now reads: 'All Honorary Life Members of the original Linlithgow Civic Trust continue to be regarded as Honorary Life Members of the Trust.'	To recognise that there will be only one category of membership henceforth, with the single exception of Honorary Life Members, and to replace redundant wording referring to the original incorporation of Linlithgow Burgh Trust.
16	16	Delete: 'along with a remittance to meet the annual membership subscription'	See below.
18	18	Delete: 'If the decision of the Board is to refuse admission, the Board shall return to the applicant the remittance lodged by him/her under clause 16.'	See below.
19-23	19	Delete clauses 19-23 and replace with new clause 19 worded as follows: 'No membership subscription will be payable.'	Currently, no membership subscription is payable by Members of the Linlithgow Community Magazine SCIO, and it is proposed to extend this to the whole membership of the merged organisation. Instead of being expected to pay a fixed annual subscription, Members will be invited to make a voluntary donation. This will considerably reduce administration needs.
34	-	Delete this clause	To remove wording referring to the original incorporation of Linlithgow Burgh Trust.
35.5	-	Delete this sub-clause	To remove reference to consideration of annual membership subscription at AGM.

Old Clause No.	New Clause No.	Proposed Change	Reason for Change
43.1	38.1	Add the words: 'or delivered by hand' so that the text reads: 'sent by post, or delivered by hand, to the Member, at the address last notified ...'	The current wording technically rules out hand delivery of notices to Members.
64	-	Delete this clause	To remove wording referring to the original incorporation of Linlithgow Burgh Trust.
60.1	55.1	Delete these words: '(or deemed to have been appointed under clause 64)'	To remove reference to the above clause which has been deleted.
69	63	Delete these words: '(and, in the case of the first AGM, those deemed to have been appointed under clause 64)'	To remove reference to the above clause which has been deleted.
-	67.3	Add new sub-clause: "He/she ceases to be a Member of the Trust"	To add a reason for a charity trustee to cease to hold office that was missing from the constitution
107	101	Delete the words: 'shall be signed by the chairperson of the meeting'.	The requirement for the Chair or Convenors to sign meeting minutes imposes an administrative burden that is not really justified.
110	104	Delete 'two' and replace with 'one' with regard to the minimum number of charity trustees required to sit on any committee	Experience has shown that it is not always practicable to have two charity trustees on every committee.
115	109	Amend second sentence of clause to read: 'Appointments to the positions of Convenor and Secretary of Committees shall be subject to approval by the Board.'	The current wording requires that the appointment of <i>all</i> Committee members should be subject to Board approval. Given that the Board does not meet often, a committee would have to wait a long time before appointing a new member, hence the proposal to amend the wording.